



2010 Event Exclusive Sponsor



The 14th Annual 2010 NARI MN COTY AWARDS Entry Form

Entry Number _____

(For office use only)

I am a First-time Entrant to the MN COTY Awards (or have not entered a project in the years 2005-2009)

All entrants are strongly encouraged to attend the MN COTY Awards Informational Session scheduled for **Friday, August 6th, 2010 from 9:00 – 11:00 am** in Conference Room B at International Market Square in Minneapolis.

The entry fee for the first binder purchased is \$150. The entry fee for additional binders is \$110 per binder. Submit one form with each entry. This page may not be duplicated. Submit your entry on or before 1:00 pm Thursday, September 30, 2010.

Firm Name: _____
(Exactly as it appears in NARI MN membership records)

Contact: _____ **Position:** _____

Address: _____

Phone: _____ **Fax:** _____

E-mail: _____

Please indicate the category for this entry. All category descriptions can be found starting on page 8 of the Rules and Guidelines. If you are unsure which category is appropriate for your entry, please contact the NARI Office for assistance at (612) 332-6274.

- | | |
|---|--|
| <input type="checkbox"/> Residential Kitchen \$60,000 and Under | <input type="checkbox"/> Residential Interior Specialty |
| <input type="checkbox"/> Residential Kitchen \$60,001-\$75,000 | <input type="checkbox"/> Residential Addition \$200,000 and Under |
| <input type="checkbox"/> Residential Kitchen \$75,001-\$90,000 | <input type="checkbox"/> Residential Addition Over \$200,000 |
| <input type="checkbox"/> Residential Kitchen \$90,001-\$120,000 | <input type="checkbox"/> Residential Exterior |
| <input type="checkbox"/> Residential Kitchen Over \$120,000 | <input type="checkbox"/> Residential Exterior Specialty |
| <input type="checkbox"/> Residential Bath \$30,000 and Under | <input type="checkbox"/> Entire House \$250,000 and Under |
| <input type="checkbox"/> Residential Bath \$30,001-\$60,000 | <input type="checkbox"/> Entire House between \$250,001-\$500,000 |
| <input type="checkbox"/> Residential Bath Over \$60,000 | <input type="checkbox"/> Entire House Over \$500,000 |
| <input type="checkbox"/> Residential Interior \$150,000 and Under | <input type="checkbox"/> Residential Historical Renovation/Restoration |
| <input type="checkbox"/> Residential Interior Over \$150,000 | <input type="checkbox"/> Commercial Interior, Exterior or Specialty |
| <input type="checkbox"/> Sustainable Remodeling * New Stand-alone Category! | <input type="checkbox"/> Universal Design * New Stand-alone Category! |
| <input type="checkbox"/> Best of the Decade * New Category! | |

Project Address: _____

Street Address

City

State

Zip Code

INTERNATIONAL MARKET SQUARE 275 MARKET STREET, SUITE 565 MINNEAPOLIS, MN 55405
P: (612) 332-6274 F: (612) 332-7854 INFO@NARIMN.ORG WWW.NARIMN.ORG

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Contractor's Affidavit of Price and Completion

This form is required for all entries

Company Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Project Location:

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Project Completion Date: _____

(Projects must have been completed after January 1, 2008)

I hereby acknowledge the total price of the remodeling project:

_____ *Project Category*

completed by _____ *Contractor Company Name*

was \$ _____ *Total Project Price*

I hereby acknowledge the total floor area of the interior or the wall area of the exterior of the remodeling project was _____ square feet.

The total price of the remodeling project includes the contract price, all extras, change orders and the fair-market value of products or services provided by the homeowner or other entities, including sweat equity, in-kind services or the services of a subcontractor that the homeowner might have hired, i.e. project design, purchase of materials, demolition, painting, appliances, etc. and/or other subcontracted work i.e. designer, architect, or engineer.

Contractor Signature

Date



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A Copy of Your Contract for the Project

**(Insert a copy of your contract for
the project into Sleeve Number Two)**

Contracts required for the following categories:

Residential Kitchen \$60,000 and Under
Residential Kitchen \$60,001-\$75,000
Residential Kitchen \$75,001-\$90,000
Residential Kitchen \$90,001-\$120,000
Residential Bath \$30,000 and Under
Residential Bath \$30,001-\$60,000
Residential Addition \$200,000 and Under
Residential Interior \$150,000 and Under
Entire House \$250,000 and Under
Entire House between \$250,001 - \$500,000



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Photographer's Release

The following release must be completed by the owner of the photographs

Being the legal owner of the photographs taken of the premises

at _____

Project address

for the 2010 NARI MN Contractor of the Year (COTY) Awards competition, I hereby consent to and authorize the National Association of the Remodeling Industry and its agents and/or its assigns to photograph, use, print, reprint, and publish any and all of my photographs and reproductions thereof. These photographs may be reproduced in any print or electronic medium (now existing or hereafter developed). I further consent that the photography taken by me and submitted as part of this entry, with or without accompanying editorial matter, may be used for the purpose of promoting the National Association of the Remodeling Industry (NARI) and its programs and services, without limitation, in any publications, displays and exhibitions.

I hereby release NARI and its agents from any and all liability arising out of or in connection with any use of the photographs. The undersigned represents that it has received an authorization/consent and release from the owner of the premises.

By: _____ Date: _____

Signature of owner of photographs

Company

Name (as it should appear on credits): _____

Address: _____

City: _____ State: _____

Email: _____ Phone: _____

This page must be completed to ensure that credit is given to the photographer if the photos are published in any newspapers or magazines.

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Promotional Agreement

I agree that if my entry is selected as a winner, all promotion, advertising, business stationary and/or marketing literature used by me or my company, firm or corporation, or my assigns, wherein the award is mentioned, **will clearly state the title of the award, the category and the year in which the award was presented.** I understand that NARI assumes no responsibility for loss or damage of any materials submitted.

I hereby affirm that all facts and materials set forth herein are true to the best of my knowledge and belief, and that all required work relevant to this application and the materials furnished thereto were performed and furnished by the undersigned, except where otherwise specifically set forth.

I understand that entry fees, once received by NARI MN, are not refundable, transferable, and cannot be carried over to other NARI programs, awards or otherwise.

NARI of Minnesota is not responsible for lost or stolen entry binders or the materials contained therein.

I also affirm that I have read and agree to all the rules, regulations, and guidelines of the COTY Awards competition.

Signature

Date

Please sign the two copies of the Promotional Agreement provided in your binder. One copy will be returned to you in your binder after the competition.



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Script for the Master of Ceremonies at the Awards Gala

(Your Script, in 100 words or less for the Master of Ceremonies at the Awards Gala should be inserted into sleeve number four)

Please include a pronunciation key for all companies, products, and individuals' names mentioned in your MC Script.

Save your MC Script as a Word Document on a CD-ROM using the following as filename:

Binder #_Company Name_MC Script.doc



Entry Design Statement

(Insert your Entry Design Statement into sleeve #5)

Answer the following questions in your Entry Design Statement

- To what degree were the expressed needs of the client met?
- To what degree does the project enhance the existing structure functionally?
- To what degree does the project enhance the existing structure aesthetically?
- Is there evidence of superior craftsmanship?
- Were innovative uses of material and/or methods of construction used in the project?
- Did the contractor overcome difficult obstacles?

For the Residential Historic Renovation/Restoration category, the Entry Design Statement should also include answers to the following questions:

- Were original uses of materials duplicated in the project?
- Were methods of application used to improve or enhance the original style of the structure?

For the Universal Design Award, answer the following questions in your Entry Design Statement:

- Regarding universal design, to what degree were the expressed needs of the client met?
- To what degree do the universal design elements of the project enhance the existing structure functionally?
- To what degree do the universal design elements of the project enhance the existing structure aesthetically?
- Is there evidence of superior effort to incorporate universal design elements throughout the entire project?
- Were innovative uses of products, materials and/or methods of construction used in the project to promote universal design?
- Did the contractor overcome difficult obstacles regarding universal design?

For the Sustainable Remodeling Award the Entry Design Statement should address the following items (and only these items):

- Energy efficiency (high performance building envelope and systems)
- Resource efficiency and use (including durability)
- Indoor environmental quality
- Water conservation
- Site management and community impact

Save your Entry Design Statement as a Word Document on a CD-ROM using the following as filename:

Binder #_Company Name_Entry Design Statement.doc



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8 1/2" x 11" Floor Plan Drawings

**(Your 8 1/2" x 11" Floor Plan Drawing Sheets
should be inserted in Sleeve Number Six)**

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“Before” and “After” Photos Sleeve Number One - Front

**(Insert Photo in sleeves after the Floor Plan Drawings,
maximum 4 plastic sleeves)**

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo1.jpg

OR

Binder #_Company Name_After Photo1.jpg



“Before” and “After” Photos Sleeve Number One - Back

**(Insert Photo in sleeves after the Floor Plan Drawings,
maximum 4 plastic sleeves)**

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo2.jpg

or

Binder #_Company Name_After Photo2.jpg



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“Before” and “After” Photos Sleeve Number Two - Front

(Insert Photo in Sleeve. Maximum 4 Plastic Sleeves)

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo3.jpg

or

Binder #_Company Name_After Photo3.jpg



“Before” and “After” Photos Sleeve Number Two - Back

(Insert Photo in Sleeve. Maximum 4 Plastic Sleeves)

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo4.jpg

or

Binder #_Company Name_After Photo4.jpg



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“Before” and “After” Photos Sleeve Number Three - Front

(Insert Photo in Sleeve. Maximum 4 Plastic Sleeves)

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo5.jpg

OR

Binder #_Company Name_After Photo5.jpg



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“Before” and “After” Photos Sleeve Number Three - Back

(Insert Photo in Sleeve. Maximum 4 Plastic Sleeves)

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo6.jpg

OR

Binder #_Company Name_After Photo6.jpg



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“Before” and “After” Photos Sleeve Number Four - Front

(Insert Photo in Sleeve. Maximum 4 Plastic Sleeves)

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo7.jpg

OR

Binder #_Company Name_After Photo7.jpg



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“Before” and “After” Photos Sleeve Number Four - Back

(Insert Photo in Sleeve. Maximum 4 Plastic Sleeves)

*** You must include a minimum of two before and two after photos**

Save your photos on a CD-ROM using the following as filename:

Binder #_Company Name_Before Photo8.jpg

OR

Binder #_Company Name_After Photo8.jpg